



## Rogue Valley Genealogical Society & Jackson County Genealogy Library

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### Library Collection Development Policy

The Jackson County Genealogy Library collects genealogical and relevant historical published materials about the entire world. In addition, well-organized unpublished materials may be included. (See separate policy.)

#### Priorities for adding materials to the library collection:

1. Genealogy
  - a. Genealogy and relevant history of
    - i. Jackson County, Oregon
    - ii. Southern Oregon
    - iii. Adjacent and nearby Northern California (especially Siskiyou County)
    - iv. Oregon
    - v. Northern California
    - vi. Pacific Northwest (Washington, Idaho, Nevada)
    - vii. The remainder of California
  - b. For materials not related to the genealogy or relevant history of the above:
    - i. Materials relevant to a whole state are preferred over materials about a specific county.
    - ii. Materials relevant to a whole country are preferred over materials about a portion of the country.
2. DNA and genealogy
3. Materials that support seminars and classes.
4. Quilts [Criteria for accepting quilts was approved by the Quilt Committee 3 Mar 2014.]
  - a. Does the quilt depict an aspect of Southern Oregon history and/or genealogy?
  - b. If not, does the quilt represent a family that was in Southern Oregon for a significant period of time and/or has a connection to Southern Oregon history and/or genealogy?
  - c. If neither A nor B, does the quilt represent a significant aspect of the history of quilts and quilting in Southern Oregon? (For example, it was made by the Jacksonville Museum Quilters or a similar organization.)
  - d. Is the donor willing to donate the quilt without restrictions, with the understanding that at some future time JCGL may choose to donate the quilt to another organization, sell the quilt, or donate the quilt to a descendant who has genealogical ties to the quilt?
5. Quilt Books
  - a. Quilt books may be added to the library collection if they are about one of the following:
    - i. The Westward Movement, especially the Oregon Trail

- ii. The history of quilts and quilting, particularly in Oregon, the Pacific Northwest, and California
- b. Almost all quilt books will be circulating rather than reference. One or more may be located near the quilt exhibit, but most will be shelved in their Dewey number (746.46).

### **Purchases versus donations**

1. Accept donated materials we would not purchase, for example, material about a specific county in a distant state.
2. Accept family histories, but rarely consider purchasing one, unless it relates to a Jackson County or Southern Oregon family.

### **Reviewing the collection**

1. Materials relating to technology should generally not be more than three years old. Questions regarding specific titles' usefulness after three years should be forwarded to the Tech Committee.
2. Materials which are "dated," i.e., include out-of-date information on how and where to conduct genealogy research, should be removed from the collection.
3. Circulating materials which have not been checked out in three years should be removed from the collection if there is a reference copy.
4. Circulating materials which have not been checked out in three years, and which are the only copy, should be considered for transfer to reference.
5. Materials in which information may be quickly looked up either in a reference copy or online, should not be kept in the circulating collection.