

3-7-2020

Katie and Board,

Here is the latest on the library LED sign.

It arrived as you know Feb. 28th. Jack inspected and it was well crated. The next step was evaluate for installation. We determined that we needed help in this stage. We contacted a local company, SIGNS NOW, and we met them at the library with the sign for discussion. They all agreed it needed a frame to hold the sign for stability, ability to do maintenance and secure it. It is awkward and heavy and a boom lift saves everyone! So we are looking at fabrication for a platform-frame and additional hardware and labor costs.

This local company has provided an estimate giving us 15% discount for non-profit status. Jack thinks this bid is a good one and to have a company take this on and get it done is in everyones best interest. We are still considerably below our two estimates for a locally make LED sign. [\$22,500 and \$25,000] The estimate is \$2,550 with half down.

We may need a dedicated circuit breaker with an electrician cost. Katie advertised for a painter to scrape and paint the posts so far without any takers. We would like to get a painting bid also. Hopefully, we can get this project completed far sooner than contracting out bits and pieces. The needed equipment & frame-fabrication was the final decision for us to get a professional bid and Jack's "mental health"!

We can explain to the Board on Monday if this memo does not suffice. Please let us know as we will need a check for 1/2 down [see the statement] and then take the sign down to the company to get started.

Andrea & Jack