Computer Use and Internet Access Policy

The Rogue Valley Genealogical Society (RVGS) and Jackson County Genealogy Library (JCGL) provides public access computers for use by RVGS members and visitors to the JCGL. **The computers, installed software, data files, and other computer related equipment, including the wireless network, are made available only for genealogical research and related activities.**

The following policies and procedures apply:

1. Computer-related equipment and the wireless network at the Jackson County Genealogy Library are available to RVGS members and day-use visitors during library hours. Computers and the network may be "down" occasionally for routine maintenance or issues beyond our control.
2. Currently, there is no time limit on the use of computer equipment. If others are waiting, however, a one-half hour limit may be imposed.
3. Adults who visit the Jackson County Genealogy Library with children have the responsibility of supervising the children. An adult must be at the computer with any child under 15 years of age using a computer, unless approval is given by the volunteer on duty.
4. Computer equipment and the wireless network at JCGL may be used for genealogical and historical research. **Computers and the wireless network may not be used for unauthorized, illegal, or unethical purposes.** Misuse or inappropriate use of our computers or failure to follow RVGS guidelines/procedures will result in a loss of computer privileges.
5. Society members and visitors may download information from the Internet to their own storage devices. Users may not download or save anything from the Internet or their own storage devices to the hard drive of any library computer.
6. Data files created by RVGS may not be copied to users' storage devices.
7. There is to be no food or drink near computers.
8. Users may print or make copies for a fee.
9. JCGL volunteer librarians will assist computer users whenever possible. Computer assistance is limited to the skill level of the volunteer.
10. Any user who becomes aware of violations of this policy shall report these violations to the Library Director, or a volunteer librarian if the Director is not available.
11. These procedures will be posted in the public access computer area, on the society website, and will be revised as needed by the RVGS Board of Directors.