

President Report to Board May 2020

1. **Finance Committee/Finance Director:** I would like to appoint Stephen Kazar to our Board as head of the Finance Committee/Finance Director. His position may change the current 'job description' we have, and may need adjusting.
2. **Annual Fund Drive:** Kim & I have worked a little on the letter. I have also forwarded our revisions to Stephen for his input. Is there any one item we would like to highlight in our request?
3. **Insurance:** I have been working with a number of you obtaining information about RVGS to complete an application to Philadelphia Insurance Companies. In completing this, there are a few items I suggest we look into completing, ie: cyber security, Evacuation maps/diagrams for the library, Slip and Fall report procedure/form, and hold harmless agreements. I have almost completed the application and will forward to our agent later this week. In the process, it has been wonderful to collect all the information about our fabulous collections into one area!
4. **Non-Profit Association of Oregon:** I suggestion we join NAO; dues \$95/year for annual operating budget of \$50,000 to \$100,000. They have wonderful information on their website and I believe the connections through this group will be extremely beneficial to RVGS! (I have been exploring their insurance information and would like to contact other agents who are listed on NAO's website. I think it would be wise to solicit another insurance company-at least 2 quotes). Their site also has some leads to grants and numerous other helpful insights.
5. Rene included a request for **emergency contact information** to our volunteers in her monthly hour's request. Hopefully we will have this information collect soon!
6. I personally would like to **thank all of you!** You have all been working so hard from home during this pandemic! Hopefully we will be able to open our doors soon-fingers crossed.