


**From:** Kim Thurman president@rvgslibrary.org 

**Subject:** Re: Draft 2020 Tax Returns

**Date:** November 4, 2021 at 11:32 PM

**To:** Brenda Bollet [brenda@cramer-cpa.com](mailto:brenda@cramer-cpa.com)

**Cc:** Barbara Shrewsberry [bjshrewsberry@gmail.com](mailto:bjshrewsberry@gmail.com), RVGS Treas [rvgstreas@gmail.com](mailto:rvgstreas@gmail.com), Katie Haugse [kt\\_haugse@msn.com](mailto:kt_haugse@msn.com)

KT

Hi Brenda,

After reviewing the draft 2020 tax returns, we came up with the following items to update.

Part VII, Section A

- "Halverson" should be "Halvorsen"
- "Kimberley" should be "Kimberly"
- Karen Asche should be classified as an Officer, not Former. While an ex-officio member of the board, she did carry voting rights.
- Julie Goodwine (Director) served on the board until September 2020 and was replaced by Barbara Halvorsen and Patricia Jenkins (as co-directors). Would that make Julie's status "former?" If so, the total number of voting members in Part VI, Section A would still be 13.

Schedule O

Part VI, Line 7A should read: "The members of Rogue Valley Genealogical Society elect the officers, and officers confirm the President's appointment of Directors."

CT-12, #5

We did make some updates to our bylaws in October 2020. I've attached that revision for the CT-12. Did you need the previous version as well?

I think that was everything.

I know I'm not giving you a lot of time, but is it possible to have updated versions for board approval by Monday at 9:30am? If not, I can have the board approve the drafts with the noted changes in order to stay on schedule.

Thanks so much,

Kim



BylawsOct2020.  
pdf

On Oct 28, 2021, at 10:37 AM, Brenda Bollet <[brenda@cramer-cpa.com](mailto:brenda@cramer-cpa.com)> wrote:

I have attached a draft copy of both the 2020 Form 990 Return of Organization Exempt from Income Tax, and the 2020 Form CT-12 for Oregon Department of Justice (Charitable Activities Section) for your review. The electronic file has been password protected with the last four numbers of the Society's Federal ID number. When your board has approved the draft of the returns, let me know and I will send over the e-File Authorization for your signature and return.

Please send us the **finalized** 2019 Forms 990 and CT-12, for our records. I am missing your registration number to complete the 2020 Form CT-12.

Also, please sign and return the attached 2020 Tax Engagement Letter. We do not require an original, so feel free to scan and email, fax to (541)779-6610, mail or drop off - whatever is convenient for you.

Thank you,  
Brenda Bollet  
Cramer & Associates

<2020 RV Genealogical Society DRAFT tax return.pdf><2020 Tax Engagement Letter(unsigned)-Rogue Valley Genealogical Society.pdf>