



Rogue Valley Genealogical Society & Jackson County Genealogy Library

3405 S Pacific Hwy, Medford, OR 97501 ☎ 541-512-2340
reception@rvgslibrary.org ☎ www.rvgslibrary.org

REQUEST FOR REIMBURSEMENT

Attach itemized receipt(s) to this request form.

Name: _____ Member # _____

Position: _____

Telephone: _____ On File New: _____

E-mail _____ On File New: _____

Address: _____ On File New: _____

Expenditure was for: _____

List Expenditures:	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	TOTAL	\$ _____

Signature _____ Date _____

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Treasurer's Use:

If Board approved expenditure, date approved in minutes _____