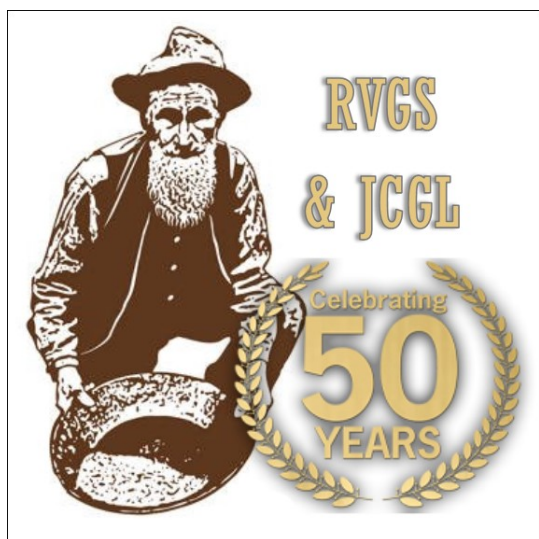


# Management Report

Rogue Valley Genealogical Society, Inc.  
For the period ended July 31, 2021



Prepared by  
**Treasurer and Cramer & Associates**

Prepared on  
**August 6, 2021**

# Table of Contents

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Treasurer's Notes .....3

Statement of Activity .....4

Statement of Financial Position .....6

Budget vs. Actuals 2021 Budget .....8

# Treasurer's Notes

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## Treasurer's Report

- Due to the coronavirus the Library was closed through July 12, 2021.

# Statement of Activity

July 2021

	<b>Total</b>
<b>INCOME</b>	
4000 GENERAL INCOME	
4309 Dues	1,210.00
4310 Direct Support	
4310-1 Annual FundDrive	7,250.00
<b>Total 4310 Direct Support</b>	<b>7,250.00</b>
<b>Total 4000 GENERAL INCOME</b>	<b>8,460.00</b>
4400 PROGRAMS	
4411 Day Use	25.00
4421 Copy	17.90
4435 Services	
4435-1 Research	6.50
4435-2 Online Research	120.00
<b>Total 4435-1 Research</b>	<b>126.50</b>
<b>Total 4435 Services</b>	<b>126.50</b>
4441 Sale Items	54.00
4465 Quilt Project	
4465-2 Quilt Project Raffle	20.00
<b>Total 4465 Quilt Project</b>	<b>20.00</b>
4471 Education Programs	
4471-1 Classes & Workshops	220.00
4471-3 Seminars	190.00
<b>Total 4471 Education Programs</b>	<b>410.00</b>
4472 Other Funds Received	
4472-7 Online Book Sales	135.00
4472-8 Shipping Fee Collected	27.93
4472-9 Shipping Cost	-14.55
<b>Total 4472-8 Shipping Fee Collected</b>	<b>13.38</b>
<b>Total 4472-7 Online Book Sales</b>	<b>148.38</b>
<b>Total 4472 Other Funds Received</b>	<b>148.38</b>
<b>Total 4400 PROGRAMS</b>	<b>801.78</b>
<b>Total Income</b>	<b>9,261.78</b>
<b>GROSS PROFIT</b>	
	<b>9,261.78</b>
<b>EXPENSES</b>	
6600 GENERAL EXPENSE	
6610 Utilities	553.04
6612 Insurance	251.49
6613 Janitorial service	325.00
6657 Marketing	8.00
6659 Website & Hosting	150.00
<b>Total 6657 Marketing</b>	<b>158.00</b>
6680 Legal & Professional Fees	

	<b>Total</b>
6681 Accounting & Taxes	375.00
<b>Total 6680 Legal &amp; Professional Fees</b>	<b>375.00</b>
6690 Admin & Board Expense	370.00
6691 Bank Charges	5.20
6692 PayPal Fees	37.75
6693 Online Sales Fees	43.98
<b>Total 6690 Admin &amp; Board Expense</b>	<b>456.93</b>
<b>Total 6600 GENERAL EXPENSE</b>	<b>2,119.46</b>
7700 PROGRAM EXPENSE	
7716 Web Subscriptions	995.00
7717 Technology Support	52.63
7731 Library Supplies	131.67
7731-2 Copy Paper	19.98
<b>Total 7731 Library Supplies</b>	<b>151.65</b>
7790 Technology Equipment	441.62
<b>Total 7700 PROGRAM EXPENSE</b>	<b>1,640.90</b>
<b>Total Expenses</b>	<b>3,760.36</b>
<b>NET OPERATING INCOME</b>	<b>5,501.42</b>
<b>OTHER INCOME</b>	
9391 Interest	0.97
9940 Rewards Income	1.00
<b>Total Other Income</b>	<b>1.97</b>
<b>NET OTHER INCOME</b>	<b>1.97</b>
<b>NET INCOME</b>	<b>\$5,503.39</b>

# Statement of Financial Position

As of July 31, 2021

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1010 Cash In Drawer	100.00
1020 Banner Bank Checking	20,301.72
1030 PayPal Account	984.76
1040 Designated Funds Savings	3,539.69
1050 BB MM Reserves	35,756.53
1200 Amazon Marketplace Account	74.23
<b>Total Bank Accounts</b>	<b>60,756.93</b>
<b>Other Current Assets</b>	
1960 Oregon Community Foundation	84,901.15
<b>Total Other Current Assets</b>	<b>84,901.15</b>
<b>Total Current Assets</b>	<b>145,658.08</b>
<b>Fixed Assets</b>	
1800 Furnishings & Equipment	22,779.99
1810 Building and Lot	446,190.39
1820 Accumulated Depreciation	-110,159.00
1830 Building Improvements	25,902.81
1880 Website Development	11,500.00
<b>Total Fixed Assets</b>	<b>396,214.19</b>
<b>TOTAL ASSETS</b>	<b>\$541,872.27</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
2204 Barbara CC 1897/8672	1,014.98
2207 Sharon CC 1047	147.30
2208 Skeeter CC 6237/7952	573.76
<b>Total Credit Cards</b>	<b>1,736.04</b>
<b>Total Current Liabilities</b>	<b>1,736.04</b>
<b>Total Liabilities</b>	<b>1,736.04</b>
<b>Equity</b>	
32000 Retained Earnings	516,326.39
<b>3500 DESIGNATED FUNDS</b>	
3541 Memorial Fund	2,687.64
3545 Scholarships	1,175.00
3545-1 High School Scholarship	1,000.00
<b>Total 3545 Scholarships</b>	<b>2,175.00</b>
<b>Total 3500 DESIGNATED FUNDS</b>	<b>4,862.64</b>
Net Income	18,947.20

	Total
Total Equity	540,136.23
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$541,872.27</b>

# Budget vs. Actuals 2021 Budget

January - December 2021

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
<b>4000 GENERAL INCOME</b>				
4100 Grants Income	5,500.00	5,500.00	0.00	100.00 %
4308 Guest Passes		50.00	-50.00	
4309 Dues	12,080.00	27,000.00	-14,920.00	44.74 %
4310 Direct Support	779.00	1,000.00	-221.00	77.90 %
4310-1 Annual FundDrive	9,044.50	17,000.00	-7,955.50	53.20 %
4310-7 Scholarship Fund		1,500.00	-1,500.00	
<b>Total 4310 Direct Support</b>	<b>9,823.50</b>	<b>19,500.00</b>	<b>-9,676.50</b>	<b>50.38 %</b>
4315 Indirect Support	1.00		1.00	
4350 Volunteer Event Income		100.00	-100.00	
<b>Total 4000 GENERAL INCOME</b>	<b>27,404.50</b>	<b>52,150.00</b>	<b>-24,745.50</b>	<b>52.55 %</b>
<b>4400 PROGRAMS</b>				
4411 Day Use	25.00	350.00	-325.00	7.14 %
4421 Copy	56.60	750.00	-693.40	7.55 %
<b>4435 Services</b>				
4435-1 Research	166.50	500.00	-333.50	33.30 %
4435-2 Online Research	875.00	2,500.00	-1,625.00	35.00 %
<b>Total 4435-1 Research</b>	<b>1,041.50</b>	<b>3,000.00</b>	<b>-1,958.50</b>	<b>34.72 %</b>
4435-3 Mentoring		100.00	-100.00	
4435-4 Photo Restoration	75.00	100.00	-25.00	75.00 %
4435-5 Scanning		50.00	-50.00	
<b>Total 4435 Services</b>	<b>1,116.50</b>	<b>3,250.00</b>	<b>-2,133.50</b>	<b>34.35 %</b>
4441 Sale Items	161.00	250.00	-89.00	64.40 %
<b>4465 Quilt Project</b>				
4465-2 Quilt Project Raffle	20.00	125.00	-105.00	16.00 %
4465-3 Quilt Documentation		200.00	-200.00	
<b>Total 4465 Quilt Project</b>	<b>20.00</b>	<b>325.00</b>	<b>-305.00</b>	<b>6.15 %</b>
<b>4471 Education Programs</b>				
4471-1 Classes & Workshops	2,965.00	7,500.00	-4,535.00	39.53 %
4471-3 Seminars	3,145.00	7,500.00	-4,355.00	41.93 %
<b>Total 4471 Education Programs</b>	<b>6,110.00</b>	<b>15,000.00</b>	<b>-8,890.00</b>	<b>40.73 %</b>
<b>4472 Other Funds Received</b>				
4472-1 Book sales	558.50	250.00	308.50	223.40 %
4472-7 Online Book Sales	477.40	2,000.00	-1,522.60	23.87 %
4472-8 Shipping Fee Collected	131.67	300.00	-168.33	43.89 %
4472-9 Shipping Cost	-106.34	-200.00	93.66	53.17 %
<b>Total 4472-8 Shipping Fee Collected</b>	<b>25.33</b>	<b>100.00</b>	<b>-74.67</b>	<b>25.33 %</b>
<b>Total 4472-7 Online Book Sales</b>	<b>502.73</b>	<b>2,100.00</b>	<b>-1,597.27</b>	<b>23.94 %</b>
<b>Total 4472 Other Funds Received</b>	<b>1,061.23</b>	<b>2,350.00</b>	<b>-1,288.77</b>	<b>45.16 %</b>
<b>Total 4400 PROGRAMS</b>	<b>8,550.33</b>	<b>22,275.00</b>	<b>-13,724.67</b>	<b>38.39 %</b>



				Total
	Actual	Budget	over Budget	% of Budget
4940 In Kind Contributions	314.98	250.00	64.98	125.99 %
<b>Total Income</b>	<b>36,269.81</b>	<b>74,675.00</b>	<b>-38,405.19</b>	<b>48.57 %</b>
<b>GROSS PROFIT</b>	<b>36,269.81</b>	<b>74,675.00</b>	<b>-38,405.19</b>	<b>48.57 %</b>
<b>EXPENSES</b>				
<b>6600 GENERAL EXPENSE</b>				
6610 Utilities	3,819.91	7,000.00	-3,180.09	54.57 %
6611 Facility Maintenance	155.82	2,500.00	-2,344.18	6.23 %
6612 Insurance	2,374.07	3,750.00	-1,375.93	63.31 %
6613 Janitorial service	2,275.00	4,500.00	-2,225.00	50.56 %
6614 Copier Rent	844.85	1,800.00	-955.15	46.94 %
6625 Postage-General	407.35	700.00	-292.65	58.19 %
6631 Research Costs		10.00	-10.00	
6645 Printing	136.51	1,500.00	-1,363.49	9.10 %
6650 Volunteer Recognition Expense		150.00	-150.00	
6654 Small Tools & Equipment		250.00	-250.00	
6655 Hospitality		100.00	-100.00	
6657 Marketing	450.69	2,000.00	-1,549.31	22.53 %
6658 Printing & Reproduction		200.00	-200.00	
6659 Website & Hosting	471.17	2,000.00	-1,528.83	23.56 %
6660 Marketing Subscriptions	196.66	600.00	-403.34	32.78 %
<b>Total 6657 Marketing</b>	<b>1,118.52</b>	<b>4,800.00</b>	<b>-3,681.48</b>	<b>23.30 %</b>
6680 Legal & Professional Fees				
6681 Accounting & Taxes	2,800.00	6,000.00	-3,200.00	46.67 %
<b>Total 6680 Legal &amp; Professional Fees</b>	<b>2,800.00</b>	<b>6,000.00</b>	<b>-3,200.00</b>	<b>46.67 %</b>
6690 Admin & Board Expense	570.00	1,250.00	-680.00	45.60 %
6691 Bank Charges	33.20	50.00	-16.80	66.40 %
6692 PayPal Fees	398.04	500.00	-101.96	79.61 %
6693 Online Sales Fees	206.46	750.00	-543.54	27.53 %
<b>Total 6690 Admin &amp; Board Expense</b>	<b>1,207.70</b>	<b>2,550.00</b>	<b>-1,342.30</b>	<b>47.36 %</b>
6694 Donor Recognition		50.00	-50.00	
<b>Total 6600 GENERAL EXPENSE</b>	<b>15,139.73</b>	<b>35,660.00</b>	<b>-20,520.27</b>	<b>42.46 %</b>
<b>7700 PROGRAM EXPENSE</b>				
7701 Collection Development	294.99	500.00	-205.01	59.00 %
7702 Records Development	99.00	300.00	-201.00	33.00 %
7703 Collection Preservation & Bindi	247.78	500.00	-252.22	49.56 %
7716 Web Subscriptions	3,165.00	6,000.00	-2,835.00	52.75 %
7717 Technology Support	906.57	2,000.00	-1,093.43	45.33 %
7721 Equipment Maintenance	284.00		284.00	
7731 Library Supplies	171.65	600.00	-428.35	28.61 %
7731-1 Ink Cartridges		500.00	-500.00	
7731-2 Copy Paper	19.98	350.00	-330.02	5.71 %
<b>Total 7731 Library Supplies</b>	<b>191.63</b>	<b>1,450.00</b>	<b>-1,258.37</b>	<b>13.22 %</b>
7741 Resale Items	18.20	120.00	-101.80	15.17 %

	Actual	Budget	over Budget	Total % of Budget
7750 Scholarships Awarded				
7750-1 High School Awards		1,500.00	-1,500.00	
7750-2 Financial Assistance Award		300.00	-300.00	
<b>Total 7750 Scholarships Awarded</b>		<b>1,800.00</b>	<b>-1,800.00</b>	
7771 Education Programs				
7771-1 Classes & Workshops Expense	100.00	1,650.00	-1,550.00	6.06 %
7771-4 Seminars	1,000.00	2,700.00	-1,700.00	37.04 %
<b>Total 7771 Education Programs</b>	<b>1,100.00</b>	<b>4,350.00</b>	<b>-3,250.00</b>	<b>25.29 %</b>
7790 Technology Equipment	559.51	2,500.00	-1,940.49	22.38 %
<b>Total 7700 PROGRAM EXPENSE</b>	<b>6,866.68</b>	<b>19,520.00</b>	<b>-12,653.32</b>	<b>35.18 %</b>
7940 In Kind Expenditures	314.98	250.00	64.98	125.99 %
<b>Total Expenses</b>	<b>22,321.39</b>	<b>55,430.00</b>	<b>-33,108.61</b>	<b>40.27 %</b>
<b>NET OPERATING INCOME</b>	<b>13,948.42</b>	<b>19,245.00</b>	<b>-5,296.58</b>	<b>72.48 %</b>
<b>OTHER INCOME</b>				
9391 Interest	7.64	50.00	-42.36	15.28 %
9930 Endowment Fund Income				
9931 Endowment Donations	550.00	1,000.00	-450.00	55.00 %
9931-1 Life Memberships	500.00	1,000.00	-500.00	50.00 %
<b>Total 9931 Endowment Donations</b>	<b>1,050.00</b>	<b>2,000.00</b>	<b>-950.00</b>	<b>52.50 %</b>
9932 End. Interest & Dividends	118.58	150.00	-31.42	79.05 %
9933 Realized Gain/Loss on Investnts	290.55	500.00	-209.45	58.11 %
9934 Unrealized Gain/Loss on Investm	3,393.52	100.00	3,293.52	3,393.52 %
<b>Total 9930 Endowment Fund Income</b>	<b>4,852.65</b>	<b>2,750.00</b>	<b>2,102.65</b>	<b>176.46 %</b>
9940 Rewards Income	178.25	200.00	-21.75	89.13 %
<b>Total Other Income</b>	<b>5,038.54</b>	<b>3,000.00</b>	<b>2,038.54</b>	<b>167.95 %</b>
<b>OTHER EXPENSES</b>				
9951 Endowment Fund Exp				
9952 Investment Management Expense	70.91	150.00	-79.09	47.27 %
9953 OCF Fees	98.98	150.00	-51.02	65.99 %
<b>Total 9951 Endowment Fund Exp</b>	<b>169.89</b>	<b>300.00</b>	<b>-130.11</b>	<b>56.63 %</b>
9960 Depreciation		13,000.00	-13,000.00	
<b>Total Other Expenses</b>	<b>169.89</b>	<b>13,300.00</b>	<b>-13,130.11</b>	<b>1.28 %</b>
<b>NET OTHER INCOME</b>	<b>4,868.65</b>	<b>-10,300.00</b>	<b>15,168.65</b>	<b>-47.27 %</b>
<b>NET INCOME</b>	<b>\$18,817.07</b>	<b>\$8,945.00</b>	<b>\$9,872.07</b>	<b>210.36 %</b>