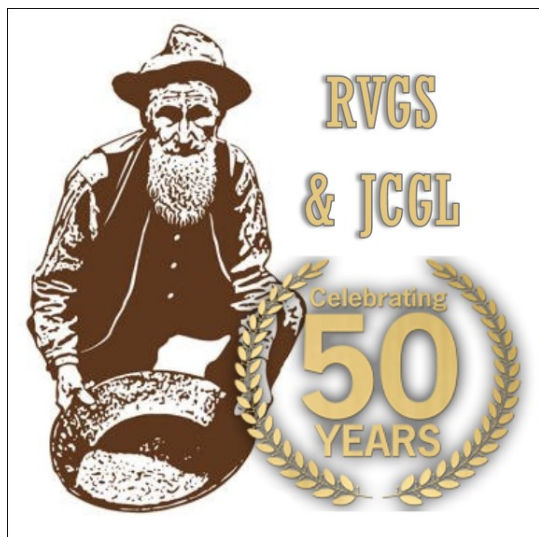


Management Report

Rogue Valley Genealogical Society, Inc.
For the period ended February 28, 2021



Prepared by

Treasurer and Cramer & Associates

Prepared on

March 6, 2021

Table of Contents

Treasurer's Notes3

Statement of Activity4

Statement of Financial Position6

Budget vs. Actuals 2021 Budget8

Treasurer's Notes

Treasurer's Report

- Due to the coronavirus the Library was closed for the entire month of February.
- Cramer & Associates charged an additional \$175 for preparation of 1099's.
- \$100 paid to Corrine's Flowers sent in memory of Chuck Eccleston.
- EBESCO - My Heritage - Renewal subscription due 5.1.21 for \$1,570 up \$100 from last year.

Statement of Activity

February 2021

	Total
INCOME	
4000 GENERAL INCOME	
4100 Grants Income	500.00
4309 Dues	1,645.00
4310 Direct Support	
4310-1 Annual FundDrive	128.00
Total 4310 Direct Support	128.00
Total 4000 GENERAL INCOME	2,273.00
4400 PROGRAMS	
4421 Copy	1.00
4435 Services	
4435-1 Research	
4435-2 Online Research	160.00
Total 4435-1 Research	160.00
4435-4 Photo Restoration	15.00
Total 4435 Services	175.00
4441 Sale Items	12.00
4471 Education Programs	
4471-1 Classes & Workshops	580.00
4471-3 Seminars	940.00
Total 4471 Education Programs	1,520.00
4472 Other Funds Received	
4472-1 Book sales	35.00
4472-7 Online Book Sales	144.62
4472-8 Shipping Fee Collected	23.94
4472-9 Shipping Cost	-28.26
Total 4472-8 Shipping Fee Collected	-4.32
Total 4472-7 Online Book Sales	140.30
Total 4472 Other Funds Received	175.30
Total 4400 PROGRAMS	1,883.30
Total Income	4,156.30
GROSS PROFIT	
4,156.30	
EXPENSES	
6600 GENERAL EXPENSE	
6610 Utilities	603.05
6612 Insurance	351.33
6613 Janitorial service	325.00
6614 Copier Rent	143.72
6625 Postage-General	23.30
6645 Printing	49.20
6657 Marketing	
6659 Website & Hosting	21.17

	Total
6660 Marketing Subscriptions	14.38
Total 6657 Marketing	35.55
6680 Legal & Professional Fees	
6681 Accounting & Taxes	550.00
Total 6680 Legal & Professional Fees	550.00
6690 Admin & Board Expense	100.00
6691 Bank Charges	4.00
6692 PayPal Fees	84.99
6693 Online Sales Fees	38.64
Total 6690 Admin & Board Expense	227.63
Total 6600 GENERAL EXPENSE	2,308.78
7700 PROGRAM EXPENSE	
7717 Technology Support	33.00
7771 Education Programs	
7771-4 Seminars	700.00
Total 7771 Education Programs	700.00
Total 7700 PROGRAM EXPENSE	733.00
Total Expenses	3,041.78
NET OPERATING INCOME	1,114.52
OTHER INCOME	
9391 Interest	1.26
9930 Endowment Fund Income	
9931 Endowment Donations	175.00
Total 9930 Endowment Fund Income	175.00
9940 Rewards Income	43.74
Total Other Income	220.00
NET OTHER INCOME	220.00
NET INCOME	\$1,334.52

Statement of Financial Position

As of February 28, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 Cash In Drawer	100.00
1020 Banner Bank Checking	18,857.70
1040 Designated Funds Savings	3,539.38
1050 BB MM Reserves	30,751.85
1200 Amazon Marketplace Account	102.61
Total Bank Accounts	53,351.54
Other Current Assets	
1960 Oregon Community Foundation	80,218.39
Total Other Current Assets	80,218.39
Total Current Assets	133,569.93
Fixed Assets	
1800 Furnishings & Equipment	22,779.99
1810 Building and Lot	446,190.39
1820 Accumulated Depreciation	-95,840.00
1830 Building Improvements	25,902.81
1880 Website Development	11,500.00
Total Fixed Assets	410,533.19
TOTAL ASSETS	\$544,103.12
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2204 Barbara CC 1897/8672	1,216.52
2206 Anne CC 2003	75.18
2207 Sharon CC 1047	61.19
2208 Skeeter CC 6237/7952	54.17
Total Credit Cards	1,407.06
Total Current Liabilities	1,407.06
Total Liabilities	1,407.06
Equity	
32000 Retained Earnings	530,686.81
3500 DESIGNATED FUNDS	
3541 Memorial Fund	2,687.64
3545 Scholarships	1,175.00
3545-1 High School Scholarship	1,000.00
Total 3545 Scholarships	2,175.00
Total 3500 DESIGNATED FUNDS	4,862.64
Net Income	7,146.61

	Total
Total Equity	542,696.06
TOTAL LIABILITIES AND EQUITY	\$544,103.12

Budget vs. Actuals 2021 Budget

January - December 2021

	Actual	Budget	over Budget	Total % of Budget
INCOME				
4000 GENERAL INCOME				
4100 Grants Income	5,500.00	5,500.00	0.00	100.00 %
4308 Guest Passes		50.00	-50.00	
4309 Dues	3,874.38	27,000.00	-23,125.62	14.35 %
4310 Direct Support		1,000.00	-1,000.00	
4310-1 Annual FundDrive	408.00	17,000.00	-16,592.00	2.40 %
4310-7 Scholarship Fund		1,500.00	-1,500.00	
Total 4310 Direct Support	408.00	19,500.00	-19,092.00	2.09 %
4350 Volunteer Event Income		100.00	-100.00	
Total 4000 GENERAL INCOME	9,782.38	52,150.00	-42,367.62	18.76 %
4400 PROGRAMS				
4411 Day Use		350.00	-350.00	
4421 Copy	13.10	750.00	-736.90	1.75 %
4435 Services				
4435-1 Research		500.00	-500.00	
4435-2 Online Research	305.00	2,500.00	-2,195.00	12.20 %
Total 4435-1 Research	305.00	3,000.00	-2,695.00	10.17 %
4435-3 Mentoring		100.00	-100.00	
4435-4 Photo Restoration	15.00	100.00	-85.00	15.00 %
4435-5 Scanning		50.00	-50.00	
Total 4435 Services	320.00	3,250.00	-2,930.00	9.85 %
4441 Sale Items	15.00	250.00	-235.00	6.00 %
4465 Quilt Project				
4465-2 Quilt Project Raffle		125.00	-125.00	
4465-3 Quilt Documentation		200.00	-200.00	
Total 4465 Quilt Project		325.00	-325.00	
4471 Education Programs				
4471-1 Classes & Workshops	1,190.00	7,500.00	-6,310.00	15.87 %
4471-3 Seminars	1,320.00	7,500.00	-6,180.00	17.60 %
Total 4471 Education Programs	2,510.00	15,000.00	-12,490.00	16.73 %
4472 Other Funds Received				
4472-1 Book sales	35.00	250.00	-215.00	14.00 %
4472-7 Online Book Sales	210.01	2,000.00	-1,789.99	10.50 %
4472-8 Shipping Fee Collected	51.87	300.00	-248.13	17.29 %
4472-9 Shipping Cost	-50.96	-200.00	149.04	25.48 %
Total 4472-8 Shipping Fee Collected	0.91	100.00	-99.09	0.91 %
Total 4472-7 Online Book Sales	210.92	2,100.00	-1,889.08	10.04 %
Total 4472 Other Funds Received	245.92	2,350.00	-2,104.08	10.46 %
Total 4400 PROGRAMS	3,104.02	22,275.00	-19,170.98	13.93 %
4940 In Kind Contributions		250.00	-250.00	

				Total
	Actual	Budget	over Budget	% of Budget
Total Income	12,886.40	74,675.00	-61,788.60	17.26 %
GROSS PROFIT	12,886.40	74,675.00	-61,788.60	17.26 %
EXPENSES				
6600 GENERAL EXPENSE				
6610 Utilities	1,232.69	7,000.00	-5,767.31	17.61 %
6611 Facility Maintenance		2,500.00	-2,500.00	
6612 Insurance	600.66	3,750.00	-3,149.34	16.02 %
6613 Janitorial service	650.00	4,500.00	-3,850.00	14.44 %
6614 Copier Rent	287.44	1,800.00	-1,512.56	15.97 %
6625 Postage-General	113.72	700.00	-586.28	16.25 %
6631 Research Costs		10.00	-10.00	
6645 Printing	71.28	1,500.00	-1,428.72	4.75 %
6650 Volunteer Recognition Expense		150.00	-150.00	
6654 Small Tools & Equipment		250.00	-250.00	
6655 Hospitality		100.00	-100.00	
6657 Marketing		2,000.00	-2,000.00	
6658 Printing & Reproduction		200.00	-200.00	
6659 Website & Hosting	171.17	2,000.00	-1,828.83	8.56 %
6660 Marketing Subscriptions	16.66	600.00	-583.34	2.78 %
Total 6657 Marketing	187.83	4,800.00	-4,612.17	3.91 %
6680 Legal & Professional Fees				
6681 Accounting & Taxes	925.00	6,000.00	-5,075.00	15.42 %
Total 6680 Legal & Professional Fees	925.00	6,000.00	-5,075.00	15.42 %
6690 Admin & Board Expense				
6691 Bank Charges	100.00	1,250.00	-1,150.00	8.00 %
6692 PayPal Fees	12.00	50.00	-38.00	24.00 %
6692 PayPal Fees	165.37	500.00	-334.63	33.07 %
6693 Online Sales Fees	72.17	750.00	-677.83	9.62 %
Total 6690 Admin & Board Expense	349.54	2,550.00	-2,200.46	13.71 %
6694 Donor Recognition		50.00	-50.00	
Total 6600 GENERAL EXPENSE	4,418.16	35,660.00	-31,241.84	12.39 %
7700 PROGRAM EXPENSE				
7701 Collection Development	157.94	500.00	-342.06	31.59 %
7702 Records Development	99.00	300.00	-201.00	33.00 %
7703 Collection Preservation & Bindi	61.19	500.00	-438.81	12.24 %
7716 Web Subscriptions	264.99	6,000.00	-5,735.01	4.42 %
7717 Technology Support	353.99	2,000.00	-1,646.01	17.70 %
7731 Library Supplies		600.00	-600.00	
7731-1 Ink Cartridges		500.00	-500.00	
7731-2 Copy Paper		350.00	-350.00	
Total 7731 Library Supplies		1,450.00	-1,450.00	
7741 Resale Items		120.00	-120.00	
7750 Scholarships Awarded				
7750-1 High School Awards		1,500.00	-1,500.00	

				Total
	Actual	Budget	over Budget	% of Budget
7750-2 Financial Assistance Award		300.00	-300.00	
Total 7750 Scholarships Awarded		1,800.00	-1,800.00	
7771 Education Programs				
7771-1 Classes & Workshops Expense	50.00	1,650.00	-1,600.00	3.03 %
7771-4 Seminars	700.00	2,700.00	-2,000.00	25.93 %
Total 7771 Education Programs	750.00	4,350.00	-3,600.00	17.24 %
7790 Technology Equipment		2,500.00	-2,500.00	
Total 7700 PROGRAM EXPENSE	1,687.11	19,520.00	-17,832.89	8.64 %
7940 In Kind Expenditures		250.00	-250.00	
Total Expenses	6,105.27	55,430.00	-49,324.73	11.01 %
NET OPERATING INCOME	6,781.13	19,245.00	-12,463.87	35.24 %
OTHER INCOME				
9391 Interest	2.65	50.00	-47.35	5.30 %
9930 Endowment Fund Income				
9931 Endowment Donations	225.00	1,000.00	-775.00	22.50 %
9931-1 Life Memberships		1,000.00	-1,000.00	
Total 9931 Endowment Donations	225.00	2,000.00	-1,775.00	11.25 %
9932 End. Interest & Dividends		150.00	-150.00	
9933 Realized Gain/Loss on Investnts		500.00	-500.00	
9934 Unrealized Gain/Loss on Investm		100.00	-100.00	
Total 9930 Endowment Fund Income	225.00	2,750.00	-2,525.00	8.18 %
9940 Rewards Income	76.62	200.00	-123.38	38.31 %
Total Other Income	304.27	3,000.00	-2,695.73	10.14 %
OTHER EXPENSES				
9951 Endowment Fund Exp				
9952 Investment Management Expense		150.00	-150.00	
9953 OCF Fees		150.00	-150.00	
Total 9951 Endowment Fund Exp		300.00	-300.00	
9960 Depreciation		13,000.00	-13,000.00	
Total Other Expenses	0.00	13,300.00	-13,300.00	0.00%
NET OTHER INCOME	304.27	-10,300.00	10,604.27	-2.95 %
NET INCOME	\$7,085.40	\$8,945.00	\$ -1,859.60	79.21 %