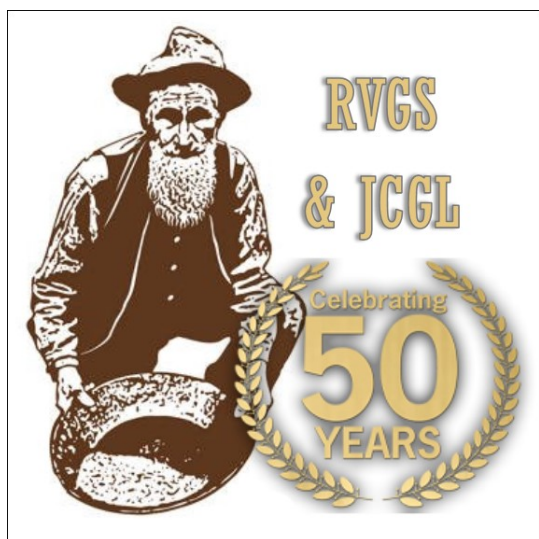


# Management Report

Rogue Valley Genealogical Society, Inc.  
For the period ended April, 30 2022



Prepared by  
**Treasurer and Cramer & Associates**

Prepared on  
**May 6, 2022**

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# Treasurer's Notes

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## Treasurer's Report:

1. 18 Memberships were paid in April, 6 of which were new, 2 rejoins, and 10 renewals for a total of \$750.
2. \$30.26 was received as annual fund donations. There was a small donation, as well as \$1 from the PayPal giving fund, plus \$.26 found on the floor under the desk.
3. Classes and Workshops income totaled \$630, online research brought in \$105.
4. RVGS had a total income from all sources of \$1665.19
5. Total expenses were \$4279.55
  - a. The two high expenses were EBSCO information services at \$1675, and Library World at \$495.
  - b. There were no other unusual expenses in April.
6. Net Income this month was -\$2611.75

# Statement of Activity

April 2022

		Total
	Apr 2022	Mar 2022 (PP)
<b>INCOME</b>		
4000 GENERAL INCOME		
4309 Dues	750.00	1,538.00
4310 Direct Support		265.40
4310-1 Annual FundDrive	39.26	304.00
<b>Total 4310 Direct Support</b>	<b>39.26</b>	<b>569.40</b>
<b>Total 4000 GENERAL INCOME</b>	<b>789.26</b>	<b>2,107.40</b>
4400 PROGRAMS		
4411 Day Use	15.00	15.00
4421 Copy	40.95	46.75
4435 Services		
4435-1 Research		
4435-2 Online Research	105.00	130.00
<b>Total 4435-1 Research</b>	<b>105.00</b>	<b>130.00</b>
4435-4 Photo Restoration		90.00
<b>Total 4435 Services</b>	<b>105.00</b>	<b>220.00</b>
4441 Sale Items	24.50	22.00
4465 Quilt Project		
4465-2 Quilt Project Raffle	10.00	
<b>Total 4465 Quilt Project</b>	<b>10.00</b>	
4471 Education Programs		
4471-1 Classes & Workshops	495.00	470.00
4471-3 Seminars	135.00	495.00
<b>Total 4471 Education Programs</b>	<b>630.00</b>	<b>965.00</b>
4472 Other Funds Received		
4472-1 Book sales	46.00	3.00
4472-7 Online Book Sales	13.00	38.00
4472-8 Shipping Fee Collected	15.96	7.98
4472-9 Shipping Cost	-14.48	-7.79
<b>Total 4472-8 Shipping Fee Collected</b>	<b>1.48</b>	<b>0.19</b>
<b>Total 4472-7 Online Book Sales</b>	<b>14.48</b>	<b>38.19</b>
<b>Total 4472 Other Funds Received</b>	<b>60.48</b>	<b>41.19</b>
<b>Total 4400 PROGRAMS</b>	<b>885.93</b>	<b>1,309.94</b>
4940 In Kind Contributions		31.85
<b>Total Income</b>	<b>1,675.19</b>	<b>3,449.19</b>
<b>GROSS PROFIT</b>	<b>1,675.19</b>	<b>3,449.19</b>
<b>EXPENSES</b>		
6600 GENERAL EXPENSE		
6610 Utilities	571.94	891.95
6611 Facility Maintenance	190.41	180.75
6611-1 Labor	115.00	

		Total
	Apr 2022	Mar 2022 (PP)
<b>Total 6611 Facility Maintenance</b>	<b>305.41</b>	<b>180.75</b>
6612 Insurance	292.12	251.49
6613 Janitorial service	325.00	325.00
6614 Copier Rent	126.25	126.25
6657 Marketing	20.00	10.00
6659 Website & Hosting	150.00	
<b>Total 6657 Marketing</b>	<b>170.00</b>	<b>10.00</b>
6680 Legal & Professional Fees		375.00
6681 Accounting & Taxes		750.00
<b>Total 6680 Legal &amp; Professional Fees</b>		<b>1,125.00</b>
6690 Admin & Board Expense		
6691 Bank Charges	4.00	9.12
6692 PayPal Fees	48.34	56.56
6693 Online Sales Fees	15.50	11.43
<b>Total 6690 Admin &amp; Board Expense</b>	<b>67.84</b>	<b>77.11</b>
<b>Total 6600 GENERAL EXPENSE</b>	<b>1,858.56</b>	<b>2,987.55</b>
7700 PROGRAM EXPENSE	10.00	
7716 Web Subscriptions	1,689.99	29.98
7717 Technology Support	531.00	84.44
7731 Library Supplies		
7731-2 Copy Paper		172.82
<b>Total 7731 Library Supplies</b>		<b>172.82</b>
7771 Education Programs		
7771-1 Classes & Workshops Expense	200.00	
<b>Total 7771 Education Programs</b>	<b>200.00</b>	
<b>Total 7700 PROGRAM EXPENSE</b>	<b>2,430.99</b>	<b>287.24</b>
7940 In Kind Expenditures		31.85
<b>Total Expenses</b>	<b>4,289.55</b>	<b>3,306.64</b>
<b>NET OPERATING INCOME</b>	<b>-2,614.36</b>	<b>142.55</b>
<b>OTHER INCOME</b>		
9391 Interest	1.61	1.67
9940 Rewards Income	1.00	35.88
<b>Total Other Income</b>	<b>2.61</b>	<b>37.55</b>
<b>NET OTHER INCOME</b>	<b>2.61</b>	<b>37.55</b>
<b>NET INCOME</b>	<b>\$ -2,611.75</b>	<b>\$180.10</b>

# Statement of Financial Position

As of April 30, 2022

	As of Apr 30, 2022	As of Mar 31, 2022 (PP)	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
1010 Cash In Drawer	100.00		100.00
1020 Banner Bank Checking	16,413.47		19,502.43
1040 Designated Funds Savings	22,042.60		22,042.24
1050 BB MM Reserves	50,767.66		50,766.41
1200 Amazon Marketplace Account	43.06		63.21
<b>Total Bank Accounts</b>	<b>89,366.79</b>		<b>92,474.29</b>
<b>Accounts Receivable</b>			
1100 Accounts Receivable (A/R)	-30.00		-30.00
<b>Total Accounts Receivable</b>	<b>-30.00</b>		<b>-30.00</b>
<b>Other Current Assets</b>			
12000 Undeposited Funds	0.00		325.40
1960 Oregon Community Foundation	101,395.42		101,395.42
<b>Total Other Current Assets</b>	<b>101,395.42</b>		<b>101,720.82</b>
<b>Total Current Assets</b>	<b>190,732.21</b>		<b>194,165.11</b>
<b>Fixed Assets</b>			
1800 Furnishings & Equipment	22,779.99		22,779.99
1810 Building and Lot	320,601.00		320,601.00
1820 Accumulated Depreciation	-107,539.00		-107,539.00
1830 Building Improvements	151,492.20		151,492.20
1880 Website Development	11,500.00		11,500.00
<b>Total Fixed Assets</b>	<b>398,834.19</b>		<b>398,834.19</b>
<b>TOTAL ASSETS</b>	<b>\$589,566.40</b>		<b>\$592,999.30</b>
<b>LIABILITIES AND EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Credit Cards</b>			
2204 Barbara CC 1897/8672	0.00		23.04
2207 Sharon CC 1047	0.00		172.82
2208 Skeeter CC 6237/7952	36.00		93.17
2209 Marijo CC 1381	1,417.07		1,985.19
<b>Total Credit Cards</b>	<b>1,453.07</b>		<b>2,274.22</b>
<b>Total Current Liabilities</b>	<b>1,453.07</b>		<b>2,274.22</b>
<b>Total Liabilities</b>	<b>1,453.07</b>		<b>2,274.22</b>
<b>Equity</b>			
32000 Retained Earnings	579,961.62		579,961.62
3500 DESIGNATED FUNDS	0.00		0.00
3541 Memorial Fund	2,712.64		2,712.64

	As of Apr 30, 2022	As of Mar 31, 2022 (PP)	Total
<b>Total 3500 DESIGNATED FUNDS</b>	<b>2,712.64</b>		<b>2,712.64</b>
Net Income	5,439.07		8,050.82
<b>Total Equity</b>	<b>588,113.33</b>		<b>590,725.08</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$589,566.40</b>		<b>\$592,999.30</b>

# Budget vs Actuals 2022 Budget

January - December 2022

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
4000 GENERAL INCOME				
4100 Grants Income	5,000.00	5,500.00	-500.00	90.91 %
4308 Guest Passes		50.00	-50.00	
4309 Dues	6,683.00	27,000.00	-20,317.00	24.75 %
4310 Direct Support	407.40	1,000.00	-592.60	40.74 %
4310-1 Annual FundDrive	853.26	17,000.00	-16,146.74	5.02 %
4310-7 Scholarship Fund		1,500.00	-1,500.00	
<b>Total 4310 Direct Support</b>	<b>1,260.66</b>	<b>19,500.00</b>	<b>-18,239.34</b>	<b>6.46 %</b>
4350 Volunteer Event Income		100.00	-100.00	
<b>Total 4000 GENERAL INCOME</b>	<b>12,943.66</b>	<b>52,150.00</b>	<b>-39,206.34</b>	<b>24.82 %</b>
4400 PROGRAMS				
4411 Day Use	45.00	350.00	-305.00	12.86 %
4421 Copy	137.30	600.00	-462.70	22.88 %
4435 Services				
4435-1 Research		400.00	-400.00	
4435-2 Online Research	580.00	2,500.00	-1,920.00	23.20 %
<b>Total 4435-1 Research</b>	<b>580.00</b>	<b>2,900.00</b>	<b>-2,320.00</b>	<b>20.00 %</b>
4435-3 Mentoring		100.00	-100.00	
4435-4 Photo Restoration	105.00	100.00	5.00	105.00 %
<b>Total 4435 Services</b>	<b>685.00</b>	<b>3,100.00</b>	<b>-2,415.00</b>	<b>22.10 %</b>
4441 Sale Items	77.50	250.00	-172.50	31.00 %
4465 Quilt Project				
4465-2 Quilt Project Raffle	30.00	200.00	-170.00	15.00 %
4465-3 Quilt Documentation		200.00	-200.00	
<b>Total 4465 Quilt Project</b>	<b>30.00</b>	<b>400.00</b>	<b>-370.00</b>	<b>7.50 %</b>
4471 Education Programs				
4471-1 Classes & Workshops	1,840.00	6,380.00	-4,540.00	28.84 %
4471-3 Seminars	1,720.00	6,990.00	-5,270.00	24.61 %
<b>Total 4471 Education Programs</b>	<b>3,560.00</b>	<b>13,370.00</b>	<b>-9,810.00</b>	<b>26.63 %</b>
4472 Other Funds Received				
4472-1 Book sales	131.59	500.00	-368.41	26.32 %
4472-7 Online Book Sales	325.49	1,500.00	-1,174.51	21.70 %
4472-8 Shipping Fee Collected	55.86	300.00	-244.14	18.62 %
4472-9 Shipping Cost	-63.11	-200.00	136.89	31.56 %
<b>Total 4472-8 Shipping Fee Collected</b>	<b>-7.25</b>	<b>100.00</b>	<b>-107.25</b>	<b>-7.25 %</b>
<b>Total 4472-7 Online Book Sales</b>	<b>318.24</b>	<b>1,600.00</b>	<b>-1,281.76</b>	<b>19.89 %</b>
<b>Total 4472 Other Funds Received</b>	<b>449.83</b>	<b>2,100.00</b>	<b>-1,650.17</b>	<b>21.42 %</b>
<b>Total 4400 PROGRAMS</b>	<b>4,984.63</b>	<b>20,170.00</b>	<b>-15,185.37</b>	<b>24.71 %</b>
4940 In Kind Contributions	31.85	250.00	-218.15	12.74 %
<b>Total Income</b>	<b>17,960.14</b>	<b>72,570.00</b>	<b>-54,609.86</b>	<b>24.75 %</b>



				Total
	Actual	Budget	over Budget	% of Budget
<b>GROSS PROFIT</b>	<b>17,960.14</b>	<b>72,570.00</b>	<b>-54,609.86</b>	<b>24.75 %</b>
<b>EXPENSES</b>				
6600 GENERAL EXPENSE				
6610 Utilities	2,633.26	7,450.00	-4,816.74	35.35 %
6611 Facility Maintenance	371.16	2,000.00	-1,628.84	18.56 %
6611-1 Labor	115.00		115.00	
<b>Total 6611 Facility Maintenance</b>	<b>486.16</b>	<b>2,000.00</b>	<b>-1,513.84</b>	<b>24.31 %</b>
6612 Insurance	1,148.59	3,750.00	-2,601.41	30.63 %
6613 Janitorial service	1,300.00	4,500.00	-3,200.00	28.89 %
6614 Copier Rent	505.00	1,800.00	-1,295.00	28.06 %
6625 Postage-General	58.00	850.00	-792.00	6.82 %
6631 Research Costs		10.00	-10.00	
6645 Printing	41.42	1,500.00	-1,458.58	2.76 %
6650 Volunteer Recognition Expense		150.00	-150.00	
6654 Small Tools & Equipment		250.00	-250.00	
6655 Hospitality		100.00	-100.00	
6657 Marketing	30.00	1,000.00	-970.00	3.00 %
6658 Printing & Reproduction		200.00	-200.00	
6659 Website & Hosting	321.17	2,000.00	-1,678.83	16.06 %
6660 Marketing Subscriptions	24.79	600.00	-575.21	4.13 %
<b>Total 6657 Marketing</b>	<b>375.96</b>	<b>3,800.00</b>	<b>-3,424.04</b>	<b>9.89 %</b>
6680 Legal & Professional Fees	1,650.00		1,650.00	
6681 Accounting & Taxes	750.00	6,000.00	-5,250.00	12.50 %
<b>Total 6680 Legal &amp; Professional Fees</b>	<b>2,400.00</b>	<b>6,000.00</b>	<b>-3,600.00</b>	<b>40.00 %</b>
6690 Admin & Board Expense		1,250.00	-1,250.00	
6691 Bank Charges	73.43	60.00	13.43	122.38 %
6692 PayPal Fees	241.85	750.00	-508.15	32.25 %
6693 Online Sales Fees	92.31	750.00	-657.69	12.31 %
<b>Total 6690 Admin &amp; Board Expense</b>	<b>407.59</b>	<b>2,810.00</b>	<b>-2,402.41</b>	<b>14.50 %</b>
6694 Donor Recognition		80.00	-80.00	
<b>Total 6600 GENERAL EXPENSE</b>	<b>9,355.98</b>	<b>35,050.00</b>	<b>-25,694.02</b>	<b>26.69 %</b>
7700 PROGRAM EXPENSE	10.00		10.00	
7701 Collection Development	114.44	500.00	-385.56	22.89 %
7702 Records Development		300.00	-300.00	
7703 Collection Preservation & Bindi		500.00	-500.00	
7716 Web Subscriptions	3,472.97	8,000.00	-4,527.03	43.41 %
7717 Technology Support	942.43	2,000.00	-1,057.57	47.12 %
7731 Library Supplies		600.00	-600.00	
7731-1 Ink Cartridges		1,000.00	-1,000.00	
7731-2 Copy Paper	232.80	500.00	-267.20	46.56 %
<b>Total 7731 Library Supplies</b>	<b>232.80</b>	<b>2,100.00</b>	<b>-1,867.20</b>	<b>11.09 %</b>
7741 Resale Items		120.00	-120.00	
7750 Scholarships Awarded				

				Total
	Actual	Budget	over Budget	% of Budget
7750-1 High School Awards		1,500.00	-1,500.00	
7750-2 Financial Assistance Award		300.00	-300.00	
<b>Total 7750 Scholarships Awarded</b>		<b>1,800.00</b>	<b>-1,800.00</b>	
7771 Education Programs				
7771-1 Classes & Workshops Expense	850.00	1,650.00	-800.00	51.52 %
7771-4 Seminars		2,700.00	-2,700.00	
<b>Total 7771 Education Programs</b>	<b>850.00</b>	<b>4,350.00</b>	<b>-3,500.00</b>	<b>19.54 %</b>
7790 Technology Equipment	51.88	2,500.00	-2,448.12	2.08 %
<b>Total 7700 PROGRAM EXPENSE</b>	<b>5,674.52</b>	<b>22,170.00</b>	<b>-16,495.48</b>	<b>25.60 %</b>
7940 In Kind Expenditures	31.85	250.00	-218.15	12.74 %
<b>Total Expenses</b>	<b>15,062.35</b>	<b>57,470.00</b>	<b>-42,407.65</b>	<b>26.21 %</b>
<b>NET OPERATING INCOME</b>	<b>2,897.79</b>	<b>15,100.00</b>	<b>-12,202.21</b>	<b>19.19 %</b>
<b>OTHER INCOME</b>				
9391 Interest	6.46	50.00	-43.54	12.92 %
9930 Endowment Fund Income				
9931 Endowment Donations		1,000.00	-1,000.00	
9931-1 Life Memberships		1,000.00	-1,000.00	
<b>Total 9931 Endowment Donations</b>		<b>2,000.00</b>	<b>-2,000.00</b>	
9932 End. Interest & Dividends		150.00	-150.00	
9933 Realized Gain/Loss on Investnts		500.00	-500.00	
9934 Unrealized Gain/Loss on Investm	2,594.99	100.00	2,494.99	2,594.99 %
<b>Total 9930 Endowment Fund Income</b>	<b>2,594.99</b>	<b>2,750.00</b>	<b>-155.01</b>	<b>94.36 %</b>
9940 Rewards Income	59.83	250.00	-190.17	23.93 %
<b>Total Other Income</b>	<b>2,661.28</b>	<b>3,050.00</b>	<b>-388.72</b>	<b>87.26 %</b>
<b>OTHER EXPENSES</b>				
9951 Endowment Fund Exp				
9952 Investment Management Expense		150.00	-150.00	
9953 OCF Fees		150.00	-150.00	
<b>Total 9951 Endowment Fund Exp</b>		<b>300.00</b>	<b>-300.00</b>	
9960 Depreciation		13,000.00	-13,000.00	
<b>Total Other Expenses</b>	<b>0.00</b>	<b>13,300.00</b>	<b>-13,300.00</b>	<b>0.00%</b>
<b>NET OTHER INCOME</b>	<b>2,661.28</b>	<b>-10,250.00</b>	<b>12,911.28</b>	<b>-25.96 %</b>
<b>NET INCOME</b>	<b>\$5,559.07</b>	<b>\$4,850.00</b>	<b>\$709.07</b>	<b>114.62 %</b>