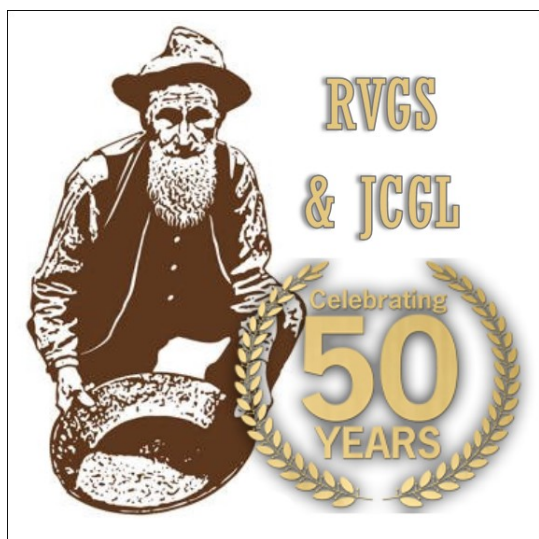


Management Report

Rogue Valley Genealogical Society, Inc.
For the period ended May 31, 2021



Prepared by
Treasurer and Cramer & Associates

Prepared on
June 9, 2021

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Treasurer's Notes

Treasurer's Report

- Due to the coronavirus the Library was closed for the entire month of May.
- Diane Brenner was reimbursed \$284 for repair of memory typewriter.

Statement of Activity

May 2021

	Total
INCOME	
4000 GENERAL INCOME	
4309 Dues	455.00
4310 Direct Support	8.00
Total 4000 GENERAL INCOME	463.00
4400 PROGRAMS	
4421 Copy	2.00
4435 Services	
4435-1 Research	
4435-2 Online Research	45.00
Total 4435-1 Research	45.00
Total 4435 Services	45.00
4471 Education Programs	
4471-1 Classes & Workshops	425.00
4471-3 Seminars	45.00
Total 4471 Education Programs	470.00
4472 Other Funds Received	
4472-1 Book sales	50.00
4472-7 Online Book Sales	39.97
4472-8 Shipping Fee Collected	11.97
4472-9 Shipping Cost	-9.16
Total 4472-8 Shipping Fee Collected	2.81
Total 4472-7 Online Book Sales	42.78
Total 4472 Other Funds Received	92.78
Total 4400 PROGRAMS	609.78
Total Income	1,072.78
GROSS PROFIT	
	1,072.78
EXPENSES	
6600 GENERAL EXPENSE	
6610 Utilities	445.86
6612 Insurance	191.48
6613 Janitorial service	325.00
6614 Copier Rent	143.72
6625 Postage-General	55.00
6645 Printing	24.77
6657 Marketing	25.00
6680 Legal & Professional Fees	
6681 Accounting & Taxes	375.00
Total 6680 Legal & Professional Fees	375.00
6690 Admin & Board Expense	
6691 Bank Charges	4.00
6692 PayPal Fees	34.99

	Total
6693 Online Sales Fees	16.16
Total 6690 Admin & Board Expense	55.15
Total 6600 GENERAL EXPENSE	1,640.98
7700 PROGRAM EXPENSE	
7703 Collection Preservation & Bindi	93.50
7716 Web Subscriptions	1,570.00
7717 Technology Support	47.99
7721 Equipment Maintenance	284.00
Total 7700 PROGRAM EXPENSE	1,995.49
Total Expenses	3,636.47
NET OPERATING INCOME	-2,563.69
OTHER INCOME	
9391 Interest	0.97
9940 Rewards Income	32.91
Total Other Income	33.88
NET OTHER INCOME	33.88
NET INCOME	\$ -2,529.81

Statement of Financial Position

As of May 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 Cash In Drawer	100.00
1020 Banner Bank Checking	15,355.86
1040 Designated Funds Savings	3,539.57
1050 BB MM Reserves	35,754.73
1200 Amazon Marketplace Account	67.22
Total Bank Accounts	54,817.38
Other Current Assets	
1960 Oregon Community Foundation	83,851.15
Total Other Current Assets	83,851.15
Total Current Assets	138,668.53
Fixed Assets	
1800 Furnishings & Equipment	22,779.99
1810 Building and Lot	446,190.39
1820 Accumulated Depreciation	-110,159.00
1830 Building Improvements	25,902.81
1880 Website Development	11,500.00
Total Fixed Assets	396,214.19
TOTAL ASSETS	\$534,882.72
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2204 Barbara CC 1897/8672	2,579.98
2207 Sharon CC 1047	93.50
2208 Skeeter CC 6237/7952	66.00
Total Credit Cards	2,739.48
Total Current Liabilities	2,739.48
Total Liabilities	2,739.48
Equity	
32000 Retained Earnings	516,326.39
3500 DESIGNATED FUNDS	
3541 Memorial Fund	2,687.64
3545 Scholarships	1,175.00
3545-1 High School Scholarship	1,000.00
Total 3545 Scholarships	2,175.00
Total 3500 DESIGNATED FUNDS	4,862.64
Net Income	10,954.21
Total Equity	532,143.24

Total

TOTAL LIABILITIES AND EQUITY

\$534,882.72

Budget vs. Actuals 2021 Budget

January - December 2021

	Actual	Budget	over Budget	Total % of Budget
INCOME				
4000 GENERAL INCOME				
4100 Grants Income	5,500.00	5,500.00	0.00	100.00 %
4308 Guest Passes		50.00	-50.00	
4309 Dues	8,260.00	27,000.00	-18,740.00	30.59 %
4310 Direct Support	779.00	1,000.00	-221.00	77.90 %
4310-1 Annual FundDrive	983.00	17,000.00	-16,017.00	5.78 %
4310-7 Scholarship Fund		1,500.00	-1,500.00	
Total 4310 Direct Support	1,762.00	19,500.00	-17,738.00	9.04 %
4350 Volunteer Event Income		100.00	-100.00	
Total 4000 GENERAL INCOME	15,522.00	52,150.00	-36,628.00	29.76 %
4400 PROGRAMS				
4411 Day Use		350.00	-350.00	
4421 Copy	25.20	750.00	-724.80	3.36 %
4435 Services				
4435-1 Research	60.00	500.00	-440.00	12.00 %
4435-2 Online Research	620.00	2,500.00	-1,880.00	24.80 %
Total 4435-1 Research	680.00	3,000.00	-2,320.00	22.67 %
4435-3 Mentoring		100.00	-100.00	
4435-4 Photo Restoration	75.00	100.00	-25.00	75.00 %
4435-5 Scanning		50.00	-50.00	
Total 4435 Services	755.00	3,250.00	-2,495.00	23.23 %
4441 Sale Items	17.00	250.00	-233.00	6.80 %
4465 Quilt Project				
4465-2 Quilt Project Raffle		125.00	-125.00	
4465-3 Quilt Documentation		200.00	-200.00	
Total 4465 Quilt Project		325.00	-325.00	
4471 Education Programs				
4471-1 Classes & Workshops	2,505.00	7,500.00	-4,995.00	33.40 %
4471-3 Seminars	2,730.00	7,500.00	-4,770.00	36.40 %
Total 4471 Education Programs	5,235.00	15,000.00	-9,765.00	34.90 %
4472 Other Funds Received				
4472-1 Book sales	514.00	250.00	264.00	205.60 %
4472-7 Online Book Sales	342.40	2,000.00	-1,657.60	17.12 %
4472-8 Shipping Fee Collected	103.74	300.00	-196.26	34.58 %
4472-9 Shipping Cost	-91.79	-200.00	108.21	45.90 %
Total 4472-8 Shipping Fee Collected	11.95	100.00	-88.05	11.95 %
Total 4472-7 Online Book Sales	354.35	2,100.00	-1,745.65	16.87 %
Total 4472 Other Funds Received	868.35	2,350.00	-1,481.65	36.95 %
Total 4400 PROGRAMS	6,900.55	22,275.00	-15,374.45	30.98 %
4940 In Kind Contributions		250.00	-250.00	

	Actual	Budget	over Budget	Total % of Budget
Total Income	22,422.55	74,675.00	-52,252.45	30.03 %
GROSS PROFIT	22,422.55	74,675.00	-52,252.45	30.03 %
EXPENSES				
6600 GENERAL EXPENSE				
6610 Utilities	2,883.23	7,000.00	-4,116.77	41.19 %
6611 Facility Maintenance	270.82	2,500.00	-2,229.18	10.83 %
6612 Insurance	1,871.09	3,750.00	-1,878.91	49.90 %
6613 Janitorial service	1,625.00	4,500.00	-2,875.00	36.11 %
6614 Copier Rent	718.60	1,800.00	-1,081.40	39.92 %
6625 Postage-General	168.72	700.00	-531.28	24.10 %
6631 Research Costs		10.00	-10.00	
6645 Printing	136.51	1,500.00	-1,363.49	9.10 %
6650 Volunteer Recognition Expense		150.00	-150.00	
6654 Small Tools & Equipment		250.00	-250.00	
6655 Hospitality		100.00	-100.00	
6657 Marketing	25.00	2,000.00	-1,975.00	1.25 %
6658 Printing & Reproduction		200.00	-200.00	
6659 Website & Hosting	321.17	2,000.00	-1,678.83	16.06 %
6660 Marketing Subscriptions	196.66	600.00	-403.34	32.78 %
Total 6657 Marketing	542.83	4,800.00	-4,257.17	11.31 %
6680 Legal & Professional Fees				
6681 Accounting & Taxes	2,050.00	6,000.00	-3,950.00	34.17 %
Total 6680 Legal & Professional Fees	2,050.00	6,000.00	-3,950.00	34.17 %
6690 Admin & Board Expense				
6690 Admin & Board Expense	200.00	1,250.00	-1,050.00	16.00 %
6691 Bank Charges	24.00	50.00	-26.00	48.00 %
6692 PayPal Fees	328.53	500.00	-171.47	65.71 %
6693 Online Sales Fees	156.38	750.00	-593.62	20.85 %
Total 6690 Admin & Board Expense	708.91	2,550.00	-1,841.09	27.80 %
6694 Donor Recognition		50.00	-50.00	
Total 6600 GENERAL EXPENSE	10,975.71	35,660.00	-24,684.29	30.78 %
7700 PROGRAM EXPENSE				
7701 Collection Development	191.51	500.00	-308.49	38.30 %
7702 Records Development	99.00	300.00	-201.00	33.00 %
7703 Collection Preservation & Bindi	154.69	500.00	-345.31	30.94 %
7716 Web Subscriptions	2,170.00	6,000.00	-3,830.00	36.17 %
7717 Technology Support	784.94	2,000.00	-1,215.06	39.25 %
7721 Equipment Maintenance	284.00		284.00	
7731 Library Supplies		600.00	-600.00	
7731-1 Ink Cartridges		500.00	-500.00	
7731-2 Copy Paper		350.00	-350.00	
Total 7731 Library Supplies		1,450.00	-1,450.00	
7741 Resale Items	18.20	120.00	-101.80	15.17 %
7750 Scholarships Awarded				

	Actual	Budget	over Budget	Total % of Budget
7750-1 High School Awards		1,500.00	-1,500.00	
7750-2 Financial Assistance Award		300.00	-300.00	
Total 7750 Scholarships Awarded		1,800.00	-1,800.00	
7771 Education Programs	50.00		50.00	
7771-1 Classes & Workshops Expense	50.00	1,650.00	-1,600.00	3.03 %
7771-4 Seminars	1,000.00	2,700.00	-1,700.00	37.04 %
Total 7771 Education Programs	1,100.00	4,350.00	-3,250.00	25.29 %
7790 Technology Equipment		2,500.00	-2,500.00	
Total 7700 PROGRAM EXPENSE	4,802.34	19,520.00	-14,717.66	24.60 %
7940 In Kind Expenditures		250.00	-250.00	
Total Expenses	15,778.05	55,430.00	-39,651.95	28.46 %
NET OPERATING INCOME	6,644.50	19,245.00	-12,600.50	34.53 %
OTHER INCOME				
9391 Interest	5.72	50.00	-44.28	11.44 %
9930 Endowment Fund Income				
9931 Endowment Donations	550.00	1,000.00	-450.00	55.00 %
9931-1 Life Memberships		1,000.00	-1,000.00	
Total 9931 Endowment Donations	550.00	2,000.00	-1,450.00	27.50 %
9932 End. Interest & Dividends	118.58	150.00	-31.42	79.05 %
9933 Realized Gain/Loss on Investnts	290.55	500.00	-209.45	58.11 %
9934 Unrealized Gain/Loss on Investm	3,393.52	100.00	3,293.52	3,393.52 %
Total 9930 Endowment Fund Income	4,352.65	2,750.00	1,602.65	158.28 %
9940 Rewards Income	148.68	200.00	-51.32	74.34 %
Total Other Income	4,507.05	3,000.00	1,507.05	150.24 %
OTHER EXPENSES				
9951 Endowment Fund Exp				
9952 Investment Management Expense	70.91	150.00	-79.09	47.27 %
9953 OCF Fees	98.98	150.00	-51.02	65.99 %
Total 9951 Endowment Fund Exp	169.89	300.00	-130.11	56.63 %
9960 Depreciation		13,000.00	-13,000.00	
Total Other Expenses	169.89	13,300.00	-13,130.11	1.28 %
NET OTHER INCOME	4,337.16	-10,300.00	14,637.16	-42.11 %
NET INCOME	\$10,981.66	\$8,945.00	\$2,036.66	122.77 %