

# Management Report

Rogue Valley Genealogical Society  
For the period ended October 31, 2022



Prepared by  
Treasurer and Cramer & Associates

Prepared on  
November 14, 2022

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# Treasurer's Notes

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## Memberships

- There were 25 paid memberships this month, 2 of which were new.

## Significant Income

The annual fund drive netted \$1252, including several large donations of \$200, \$250, and \$500

Online and library research netted \$300

Education brought in \$770 . Subtracting the \$275 we paid in instructor fees, the net is \$495

## Significant Expenses

We paid \$1500 in scholarship money to UofO

NewspaperArchives.com was renewed for \$1841

## Total Expenses

\$5263.

## Net Income

\$-1567.12

# Statement of Activity

October 2022

	Oct 2022	Sep 2022 (PP)	Total
<b>INCOME</b>			
4000 GENERAL INCOME			
4309 Dues	1,070.00		2,670.00
4310 Direct Support			
4310-1 Annual FundDrive	1,252.00		657.00
<b>Total 4310 Direct Support</b>	<b>1,252.00</b>		<b>657.00</b>
<b>Total 4000 GENERAL INCOME</b>	<b>2,322.00</b>		<b>3,327.00</b>
4400 PROGRAMS			
4411 Day Use	10.00		5.00
4421 Copy	44.25		35.80
4435 Services			
4435-1 Research	100.00		
4435-2 Online Research	200.00		70.00
<b>Total 4435-1 Research</b>	<b>300.00</b>		<b>70.00</b>
4435-4 Photo Restoration	45.00		
<b>Total 4435 Services</b>	<b>345.00</b>		<b>70.00</b>
4441 Sale Items	10.00		7.00
4465 Quilt Project			
4465-2 Quilt Project Raffle	20.00		50.00
4465-3 Quilt Documentation	60.00		
<b>Total 4465 Quilt Project</b>	<b>80.00</b>		<b>50.00</b>
4471 Education Programs			
4471-1 Classes & Workshops	770.00		475.00
<b>Total 4471 Education Programs</b>	<b>770.00</b>		<b>475.00</b>
4472 Other Funds Received			
4472-1 Book sales	55.50		25.00
4472-7 Online Book Sales	30.00		89.00
4472-8 Shipping Fee Collected	7.98		19.95
4472-9 Shipping Cost	-6.98		-17.83
<b>Total 4472-8 Shipping Fee Collected</b>	<b>1.00</b>		<b>2.12</b>
<b>Total 4472-7 Online Book Sales</b>	<b>31.00</b>		<b>91.12</b>
<b>Total 4472 Other Funds Received</b>	<b>86.50</b>		<b>116.12</b>
<b>Total 4400 PROGRAMS</b>	<b>1,345.75</b>		<b>758.92</b>
<b>Total Income</b>	<b>3,667.75</b>		<b>4,085.92</b>
<b>GROSS PROFIT</b>	<b>3,667.75</b>		<b>4,085.92</b>
<b>EXPENSES</b>			
6600 GENERAL EXPENSE			
6610 Utilities	554.30		741.21
6611 Facility Maintenance	39.51		232.47
6612 Insurance			292.08
6613 Janitorial service			325.00

		Total
	Oct 2022	Sep 2022 (PP)
6614 Copier Rent	49.00	126.25
6625 Postage-General	120.00	5.20
6645 Printing		187.00
6657 Marketing		540.50
6660 Marketing Subscriptions	20.00	1.16
<b>Total 6657 Marketing</b>	<b>20.00</b>	<b>541.66</b>
6690 Admin & Board Expense	125.00	
6691 Bank Charges	-12.00	12.00
6692 PayPal Fees	56.53	69.54
6693 Online Sales Fees	11.28	30.30
<b>Total 6690 Admin &amp; Board Expense</b>	<b>180.81</b>	<b>111.84</b>
6694 Donor Recognition	10.00	
<b>Total 6600 GENERAL EXPENSE</b>	<b>973.62</b>	<b>2,562.71</b>
<b>7700 PROGRAM EXPENSE</b>		
7701 Collection Development	79.43	
7716 Web Subscriptions	1,990.99	1,279.99
7717 Technology Support	48.00	804.00
7721 Equipment Maintenance	378.97	
7731 Library Supplies	16.99	174.48
7750 Scholarships Awarded	1,500.00	
7771 Education Programs		
7771-4 Seminars	275.00	300.00
<b>Total 7771 Education Programs</b>	<b>275.00</b>	<b>300.00</b>
<b>Total 7700 PROGRAM EXPENSE</b>	<b>4,289.38</b>	<b>2,558.47</b>
<b>Total Expenses</b>	<b>5,263.00</b>	<b>5,121.18</b>
<b>NET OPERATING INCOME</b>	<b>-1,595.25</b>	<b>-1,035.26</b>
<b>OTHER INCOME</b>		
9391 Interest	6.55	
9930 Endowment Fund Income		
9931 Endowment Donations		5,998.50
9932 End. Interest & Dividends		371.48
9933 Realized Gain/Loss on Investnts		897.59
9934 Unrealized Gain/Loss on Investm		2,594.99
<b>Total 9930 Endowment Fund Income</b>		<b>9,862.56</b>
9940 Rewards Income	21.58	426.79
<b>Total Other Income</b>	<b>28.13</b>	<b>10,289.35</b>
<b>OTHER EXPENSES</b>		
9951 Endowment Fund Exp		
9952 Investment Management Expense		95.59
9953 OCF Fees		121.82
<b>Total 9951 Endowment Fund Exp</b>		<b>217.41</b>
<b>Total Other Expenses</b>	<b>0.00</b>	<b>217.41</b>
<b>NET OTHER INCOME</b>	<b>28.13</b>	<b>10,071.94</b>

		Total
	Oct 2022	Sep 2022 (PP)
NET INCOME	\$ -1,567.12	\$9,036.68

# Statement of Financial Position

As of October 31, 2022

	As of Oct 31, 2022	As of Sep 30, 2022 (PP)	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
1010 Cash In Drawer	100.00		100.00
1020 Banner Bank Checking	22,497.71		30,038.63
1040 Designated Funds Savings	24,131.07		24,130.26
1050 BB MM Reserves	50,779.87		50,774.13
1200 Amazon Marketplace Account	80.07		60.35
<b>Total Bank Accounts</b>	<b>97,588.72</b>		<b>105,103.37</b>
<b>Accounts Receivable</b>			
1100 Accounts Receivable (A/R)	-30.00		-30.00
<b>Total Accounts Receivable</b>	<b>-30.00</b>		<b>-30.00</b>
<b>Other Current Assets</b>			
12000 Undeposited Funds	745.00		293.00
1960 Oregon Community Foundation	113,189.62		107,191.12
<b>Total Other Current Assets</b>	<b>113,934.62</b>		<b>107,484.12</b>
<b>Total Current Assets</b>	<b>211,493.34</b>		<b>212,557.49</b>
<b>Fixed Assets</b>			
1800 Furnishings & Equipment	22,779.99		22,779.99
1810 Building and Lot	320,601.00		320,601.00
1820 Accumulated Depreciation	-118,842.00		-118,842.00
1830 Building Improvements	151,492.20		151,492.20
1880 Website Development	11,500.00		11,500.00
<b>Total Fixed Assets</b>	<b>387,531.19</b>		<b>387,531.19</b>
<b>TOTAL ASSETS</b>	<b>\$599,024.53</b>		<b>\$600,088.68</b>
<b>LIABILITIES AND EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Credit Cards</b>			
2206 Anne CC 2003	19.45		-39.00
2207 Sharon CC 1047	210.96		273.95
2209 Marijo CC 1381	2,258.81		1,751.30
<b>Total Credit Cards</b>	<b>2,489.22</b>		<b>1,986.25</b>
<b>Total Current Liabilities</b>	<b>2,489.22</b>		<b>1,986.25</b>
<b>Total Liabilities</b>	<b>2,489.22</b>		<b>1,986.25</b>
<b>Equity</b>			
32000 Retained Earnings	548,730.35		548,730.35
3500 DESIGNATED FUNDS	200.00		200.00
3541 Memorial Fund	2,712.64		2,712.64
3545 Scholarships	22,353.26		22,353.26

	As of Oct 31, 2022	As of Sep 30, 2022 (PP)	Total
<b>Total 3500 DESIGNATED FUNDS</b>	<b>25,265.90</b>		<b>25,265.90</b>
Net Income	22,539.06		24,106.18
<b>Total Equity</b>	<b>596,535.31</b>		<b>598,102.43</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$599,024.53</b>		<b>\$600,088.68</b>



# Budget vs Actuals 2022 Budget

January - December 2022

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
<b>4000 GENERAL INCOME</b>				
4100 Grants Income	5,000.00	5,500.00	-500.00	90.91 %
4308 Guest Passes		50.00	-50.00	
4309 Dues	17,528.00	27,000.00	-9,472.00	64.92 %
4310 Direct Support	102.00	1,000.00	-898.00	10.20 %
4310-1 Annual FundDrive	18,159.26	17,000.00	1,159.26	106.82 %
4310-7 Scholarship Fund		1,500.00	-1,500.00	
<b>Total 4310 Direct Support</b>	<b>18,261.26</b>	<b>19,500.00</b>	<b>-1,238.74</b>	<b>93.65 %</b>
4315 Indirect Support	5.00		5.00	
4350 Volunteer Event Income		100.00	-100.00	
<b>Total 4000 GENERAL INCOME</b>	<b>40,794.26</b>	<b>52,150.00</b>	<b>-11,355.74</b>	<b>78.22 %</b>
<b>4400 PROGRAMS</b>				
4411 Day Use	129.00	350.00	-221.00	36.86 %
4421 Copy	331.35	600.00	-268.65	55.23 %
4435 Services	770.80		770.80	
4435-1 Research	125.00	400.00	-275.00	31.25 %
4435-2 Online Research	1,289.00	2,500.00	-1,211.00	51.56 %
<b>Total 4435-1 Research</b>	<b>1,414.00</b>	<b>2,900.00</b>	<b>-1,486.00</b>	<b>48.76 %</b>
4435-3 Mentoring		100.00	-100.00	
4435-4 Photo Restoration	195.00	100.00	95.00	195.00 %
<b>Total 4435 Services</b>	<b>2,379.80</b>	<b>3,100.00</b>	<b>-720.20</b>	<b>76.77 %</b>
4441 Sale Items	199.50	250.00	-50.50	79.80 %
4465 Quilt Project				
4465-2 Quilt Project Raffle	145.00	200.00	-55.00	72.50 %
4465-3 Quilt Documentation	120.00	200.00	-80.00	60.00 %
<b>Total 4465 Quilt Project</b>	<b>265.00</b>	<b>400.00</b>	<b>-135.00</b>	<b>66.25 %</b>
4471 Education Programs				
4471-1 Classes & Workshops	4,300.00	6,380.00	-2,080.00	67.40 %
4471-3 Seminars	1,720.00	6,990.00	-5,270.00	24.61 %
<b>Total 4471 Education Programs</b>	<b>6,020.00</b>	<b>13,370.00</b>	<b>-7,350.00</b>	<b>45.03 %</b>
4472 Other Funds Received				
4472-1 Book sales	645.59	500.00	145.59	129.12 %
4472-7 Online Book Sales	616.49	1,500.00	-883.51	41.10 %
4472-8 Shipping Fee Collected	111.72	300.00	-188.28	37.24 %
4472-9 Shipping Cost	-116.19	-200.00	83.81	58.10 %
<b>Total 4472-8 Shipping Fee Collected</b>	<b>-4.47</b>	<b>100.00</b>	<b>-104.47</b>	<b>-4.47 %</b>
<b>Total 4472-7 Online Book Sales</b>	<b>612.02</b>	<b>1,600.00</b>	<b>-987.98</b>	<b>38.25 %</b>
<b>Total 4472 Other Funds Received</b>	<b>1,257.61</b>	<b>2,100.00</b>	<b>-842.39</b>	<b>59.89 %</b>
<b>Total 4400 PROGRAMS</b>	<b>10,582.26</b>	<b>20,170.00</b>	<b>-9,587.74</b>	<b>52.47 %</b>
4940 In Kind Contributions	36.24	250.00	-213.76	14.50 %

				Total
	Actual	Budget	over Budget	% of Budget
<b>Total Income</b>	<b>51,412.76</b>	<b>72,570.00</b>	<b>-21,157.24</b>	<b>70.85 %</b>
<b>GROSS PROFIT</b>	<b>51,412.76</b>	<b>72,570.00</b>	<b>-21,157.24</b>	<b>70.85 %</b>
<b>EXPENSES</b>				
<b>6600 GENERAL EXPENSE</b>				
6610 Utilities	6,499.72	7,450.00	-950.28	87.24 %
6611 Facility Maintenance	840.28	2,000.00	-1,159.72	42.01 %
6611-1 Labor	115.00		115.00	
<b>Total 6611 Facility Maintenance</b>	<b>955.28</b>	<b>2,000.00</b>	<b>-1,044.72</b>	<b>47.76 %</b>
6612 Insurance	3,163.99	3,750.00	-586.01	84.37 %
6613 Janitorial service	2,925.00	4,500.00	-1,575.00	65.00 %
6614 Copier Rent	1,591.29	1,800.00	-208.71	88.41 %
6625 Postage-General	532.60	850.00	-317.40	62.66 %
6631 Research Costs		10.00	-10.00	
6645 Printing	803.44	1,500.00	-696.56	53.56 %
6650 Volunteer Recognition Expense		150.00	-150.00	
6654 Small Tools & Equipment		250.00	-250.00	
6655 Hospitality		100.00	-100.00	
6657 Marketing	1,595.50	1,000.00	595.50	159.55 %
6658 Printing & Reproduction	49.98	200.00	-150.02	24.99 %
6659 Website & Hosting	2,448.01	2,000.00	448.01	122.40 %
6660 Marketing Subscriptions	371.93	600.00	-228.07	61.99 %
<b>Total 6657 Marketing</b>	<b>4,465.42</b>	<b>3,800.00</b>	<b>665.42</b>	<b>117.51 %</b>
6680 Legal & Professional Fees				
6681 Accounting & Taxes	4,275.00	6,000.00	-1,725.00	71.25 %
<b>Total 6680 Legal &amp; Professional Fees</b>	<b>4,275.00</b>	<b>6,000.00</b>	<b>-1,725.00</b>	<b>71.25 %</b>
6690 Admin & Board Expense	185.00	1,250.00	-1,065.00	14.80 %
6691 Bank Charges	136.43	60.00	76.43	227.38 %
6692 PayPal Fees	548.86	750.00	-201.14	73.18 %
6693 Online Sales Fees	183.42	750.00	-566.58	24.46 %
<b>Total 6690 Admin &amp; Board Expense</b>	<b>1,053.71</b>	<b>2,810.00</b>	<b>-1,756.29</b>	<b>37.50 %</b>
6694 Donor Recognition	70.00	80.00	-10.00	87.50 %
<b>Total 6600 GENERAL EXPENSE</b>	<b>26,335.45</b>	<b>35,050.00</b>	<b>-8,714.55</b>	<b>75.14 %</b>
<b>7700 PROGRAM EXPENSE</b>				
7701 Collection Development	785.28	500.00	285.28	157.06 %
7702 Records Development	913.90	300.00	613.90	304.63 %
7703 Collection Preservation & Bindi	99.37	500.00	-400.63	19.87 %
7716 Web Subscriptions	7,431.58	8,000.00	-568.42	92.89 %
7717 Technology Support	3,072.68	2,000.00	1,072.68	153.63 %
7721 Equipment Maintenance	378.97		378.97	
7731 Library Supplies	505.51	600.00	-94.49	84.25 %
7731-1 Ink Cartridges		1,000.00	-1,000.00	
7731-2 Copy Paper	458.79	500.00	-41.21	91.76 %
<b>Total 7731 Library Supplies</b>	<b>964.30</b>	<b>2,100.00</b>	<b>-1,135.70</b>	<b>45.92 %</b>

	Actual	Budget	over Budget	Total % of Budget
7741 Resale Items	-26.59	120.00	-146.59	-22.16 %
7750 Scholarships Awarded	1,500.00		1,500.00	
7750-1 High School Awards		1,500.00	-1,500.00	
7750-2 Financial Assistance Award		300.00	-300.00	
<b>Total 7750 Scholarships Awarded</b>	<b>1,500.00</b>	<b>1,800.00</b>	<b>-300.00</b>	<b>83.33 %</b>
7771 Education Programs				
7771-1 Classes & Workshops Expense	1,025.00	1,650.00	-625.00	62.12 %
7771-4 Seminars	1,175.00	2,700.00	-1,525.00	43.52 %
<b>Total 7771 Education Programs</b>	<b>2,200.00</b>	<b>4,350.00</b>	<b>-2,150.00</b>	<b>50.57 %</b>
7790 Technology Equipment	51.88	2,500.00	-2,448.12	2.08 %
<b>Total 7700 PROGRAM EXPENSE</b>	<b>17,371.37</b>	<b>22,170.00</b>	<b>-4,798.63</b>	<b>78.36 %</b>
7940 In Kind Expenditures	36.24	250.00	-213.76	14.50 %
<b>Total Expenses</b>	<b>43,743.06</b>	<b>57,470.00</b>	<b>-13,726.94</b>	<b>76.11 %</b>
<b>NET OPERATING INCOME</b>	<b>7,669.70</b>	<b>15,100.00</b>	<b>-7,430.30</b>	<b>50.79 %</b>
<b>OTHER INCOME</b>				
9391 Interest	21.04	50.00	-28.96	42.08 %
9930 Endowment Fund Income				
9931 Endowment Donations	5,998.50	1,000.00	4,998.50	599.85 %
9931-1 Life Memberships	500.00	1,000.00	-500.00	50.00 %
<b>Total 9931 Endowment Donations</b>	<b>6,498.50</b>	<b>2,000.00</b>	<b>4,498.50</b>	<b>324.93 %</b>
9932 End. Interest & Dividends	532.94	150.00	382.94	355.29 %
9933 Realized Gain/Loss on Investmnts	670.55	500.00	170.55	134.11 %
9934 Unrealized Gain/Loss on Investm	5,159.81	100.00	5,059.81	5,159.81 %
<b>Total 9930 Endowment Fund Income</b>	<b>12,861.80</b>	<b>2,750.00</b>	<b>10,111.80</b>	<b>467.70 %</b>
9940 Rewards Income	1,853.09	250.00	1,603.09	741.24 %
<b>Total Other Income</b>	<b>14,735.93</b>	<b>3,050.00</b>	<b>11,685.93</b>	<b>483.15 %</b>
<b>OTHER EXPENSES</b>				
9951 Endowment Fund Exp				
9952 Investment Management Expense	205.00	150.00	55.00	136.67 %
9953 OCF Fees	362.60	150.00	212.60	241.73 %
<b>Total 9951 Endowment Fund Exp</b>	<b>567.60</b>	<b>300.00</b>	<b>267.60</b>	<b>189.20 %</b>
9960 Depreciation		13,000.00	-13,000.00	
<b>Total Other Expenses</b>	<b>567.60</b>	<b>13,300.00</b>	<b>-12,732.40</b>	<b>4.27 %</b>
<b>NET OTHER INCOME</b>	<b>14,168.33</b>	<b>-10,250.00</b>	<b>24,418.33</b>	<b>-138.23 %</b>
<b>NET INCOME</b>	<b>\$21,838.03</b>	<b>\$4,850.00</b>	<b>\$16,988.03</b>	<b>450.27 %</b>